

# Quarterly Totals

## Demographic Reporting Form

Positive Alternatives

Date: January 8, 2016 Grantee Name: Options For Women|Morris

### 1. Client Age Range:

| Under 15 | 15-17 | 18-19 | 20-24 | 25-29 | 30-34 | 35+ | Unknown age |
|----------|-------|-------|-------|-------|-------|-----|-------------|
| 0        | 0     | 1     | 5     | 0     | 1     | 2   | 0           |

### 2. Client Pregnancy Status:

| 1st Trimester | 2nd Trimester | 3rd Trimester | Post-partum | Pregnancy Status Unknown |
|---------------|---------------|---------------|-------------|--------------------------|
|               |               | 1             |             |                          |

1 male client, 3 negative test, 4 not pregnant

### 3. Client Marital Status:

| Married | Not Married | Marital Status Unknown |
|---------|-------------|------------------------|
| 4       | 4           | 1                      |

### 4. Client Race:

| Race: White | Race: African-American | Race: African-African | Race: American Indian | Race: Asian Pacific | Race: Other/ Multi Race | Race: Unknown |
|-------------|------------------------|-----------------------|-----------------------|---------------------|-------------------------|---------------|
| 4           |                        |                       |                       |                     | 5                       |               |

### 5. Client Ethnicity:

| Hispanic Ethnicity : Yes | Hispanic Ethnicity : No | Ethnicity: Unknown |
|--------------------------|-------------------------|--------------------|
| 5                        | 4                       | 0                  |

INSTRUCTIONS FOR COMPLETING DEMOGRAPHIC REPORTING FORM

1. Enter the date covered by the reporting period. The date will correspond to the quarterly report (e.g., report due April 20<sup>th</sup> covers the period January 1 – March 31<sup>st</sup>; report due July 31<sup>st</sup> covers the period April 1 – June 30<sup>th</sup>, etc.).
2. Enter your organization name.
3. Numbers 1 – 5 ask for the demographic information that was previously collected on the Necessary Services Data Intake form. Enter the totals for each of the demographic categories in numbers 1 – 5 that were collected during the stated reporting period.
4. Save the form as a new document. Send it in by email with your Update Report of the same quarter.
5. Reuse the form each quarter.